



27th January 2025

Dear Parent/Carers,

**Re: Parent Consultation Evening for Reception – Year 6 Pupils
Spring Term 2025**

Parent Consultation evenings will be taking place this term on 6th February from 3.45pm– 6.45pm. This will allow teachers to share progress about your child/ children's learning in school.

To book your child's appointment please visit the school website www.fallingspark.org.uk/parent-consultation-evening

All appointments will be held in person in your child's classroom. Entrance to the school will be through the following entrances:

Parents/ Carers of Early Years and KS1 Pupils: Entrance and exit through the Parent Hub.

Parents/ Carers of KS2 Pupils: Entrance through the double doors by the KS2 playground, exit through the Parent Hub.

Thank you for your continued support.

Kind Regards

Mrs S Pedley
Head Teacher



BOOKING PROCEDURES

Step 1 – visit www.fallingspark.org.uk
Click On Parent Consultation Evening on the Parents Tab

Step 2 – Select a Class



Step 4 - Select 7th February 2025 on the calendar

Step 5 –
All available time slots for the teacher will then show below.
Select a time slot.



Step 6 – Scroll to the bottom of the page and complete the required Pupil and Parent Contact Details. Click BOOK

Step 7 – You will receive an email confirming your booking.

Provide additional information

Pupil's Name

Pupils Class

Parents Name

Parents Contact Telephone Number

Email address

